



## CONCIERGE DISPLAY

**INCREASE THE SERVICE LEVEL TOWARDS GUESTS AND EMPLOYEES BY DISPLAYING RELEVANT MEETING INFORMATION ON MONITORS BY THE CONFERENCE ROOMS OR IN THE RECEPTION AREA.**

A monitor in the reception or by the conference rooms means an increased overview for the employees and improved service to the guest - making them feel extra welcome.

CONCIERGE DISPLAY can be used for various purposes:

- **CONCIERGE DISPLAY ROOMS** - A monitor (client) outside every conference room or at the end of a meeting corridor displaying information regarding the meetings in the rooms. It is possible to book the rooms directly from the monitor. The monitors can be either touch screens or a normal screen.
- **CONCIERGE DISPLAY RECEPTION** - A monitor (or several) in the reception area displaying relevant meeting information, primarily to guests. It is possible to split the monitor up into sections, and display meeting information on one section and e.g. a news channel on the other.



CONCIERGE DISPLAY – Monitor with meeting information

### CONCIERGE SERVICES MODULES

In addition to CONCIERGE CATERING, CONCIERGE SERVICES consists of the following products:

- **CONCIERGE CATERING** – Makes the booking of services such as catering for the next meeting, table arrangements and meeting supplies fast and easy. The order is automatically sent to the service units, such as the kitchen.
- **CONCIERGE RESOURCES** – Makes it easy to book all sorts of resources such as conference rooms, cars, audiovisual equipment, etc through the meeting request. The module will for instance automatically find available and suited rooms, based on the employee's criteria, such as room size, equipment, and location.
- **CONCIERGE RECEPTION** – Enables the reception to register and check out guests. The module also gives the reception an overview of meetings and guest and the reception can print labels for the guests.
- **CONCIERGE EXPORT** - Automatic withdrawal of data from Microsoft Outlook and CONCIERGE SERVICES. The data are exported as comma separated files and XML data, and the costs posting will occur automatically on the correct accounts in the organization's ERP application.
- **CONCIERGE BOOKINGCENTER** – Makes it possible for a department or selected employees to move other users meetings or bookings. The module optimizes the resource utilization and provides a complete overview over all bookings.



## FUNCTIONS IN CONCIERGE DISPLAY

CONCIERGE DISPLAY ROOMS – a Monitor outside each conference room or at one monitor at the end of meeting corridor:

- Displays information, such as availability of the room at a given time, information on the meeting in progress (if any), and when the next meeting is planned.
- As a basis, information about time, topic, name and phone number of the organizer, and names of participants are displayed for all meetings of the day in that particular room.
- The monitor has a green background when the conference room is available and a red background when it is occupied.
- An available room can be booked directly on the monitor, which provides the employees with the opportunity to find a room and book it for their meeting without too much planning.
- An available room can be booked and extended directly on the, and the booking will appear in the conference room's calendar.
- Possible to add functionality where a meeting in a conference room must be accepted on the monitor within XX minutes prior to the scheduled start of the meeting and at the latest XX minutes after the scheduled start of the meeting. Otherwise the room will be released on the Microsoft Exchange server.
- It is possible to end a meeting on the monitor, which will only delete the booking in the conference room's calendar.

CONCIERGE DISPLAY RECEPTION – a monitor or several in the reception:

- The monitor can display an overview of information regarding meetings, e.g. room, meeting subject, chairman of the meeting, and start and ending time.
- It is possible to display meetings on the monitor which doesn't have a connection to a conference room or a guest.
- The overview on the monitor is listed in a chronological order.
- The information on the monitor is dynamic and reflects data from the Microsoft Exchange server. If a meeting is deleted it will also be deleted from the overview..
- It is possible to use a normal screen or a touch screen. If using a touch screen it is possible to show further information about a specific meeting by pressing on the appointment on the monitor.
- Possible to split the monitor up into sections and display meeting information on one section and e.g. a news channel on the other.





## THE DELIVERY

- Does not include manuals/instructions.
- Does not include an installation package (the application will have to be installed manually by Fischer & Kern or the customer)
- Does not include an opportunity for administration of the application from CONCIERGE SERVICES
- Does not include hardware
- Does include a technical guide.

## TECHNOLOGY

- No installation on the Microsoft Exchange server.
- The module supports the use of Microsoft's Auto Accept Agent.
- The modules settings concerning acceptance time, booking lengths and the like are fully configurable.
- Layout can of course be designed according to the customer's wishes and profile.
- All language elements in the solution are configurable.
- As a basis, the solution is delivered with English user interface; however, this can easily be changed - either by the customer or with help from Fischer & Kern.

## PRICES

We will be happy to send you a pricelist or draw up an offer based on the individual customer's needs.

## SERVICE AGREEMENT

The service agreement provides the customer with phone support for CONCIERGE DISPLAY and the right to new versions of CONCIERGE DISPLAY free of charge. The service agreement costs 18 percent of the license prices annually.

## SYSTEM DEMANDS

CONCIERGE DISPLAY requires the following client (monitor):

- Microsoft Internet Explorer 6.0 or newer.

Microsoft Exchange Server:

- Microsoft Exchange server 5.5 or newer.

CONCIERGE DISPLAY Server:

- Microsoft Windows 2000 Server or newer.
- Microsoft Internet Information Server.
- Microsoft ASP.net 1.1.

CONCIERGE SERVICES modules:

- Additional CONCIERGE SERVICES modules are not required, as CONCIERGE DISPLAY is able to function as a separate solution.

## COMPANY PROFILE

Fischer & Kern A/S is Microsoft Gold Certified Partner with more than ten years of experience in the development of products and solutions for Microsoft Outlook and Microsoft Exchange. Our consultants deliver technical consultancy together with development and integration of administrative IT solutions for private company as well as governmental enterprises.

Our experience from Microsoft Outlook and Microsoft Exchange has resulted in a wide range of products, which in their own way improves the administrative working processes of the company.

Our vision is to develop and market high quality administrative IT solutions with a long lifetime. The products should furthermore support the leading technologies on the market and make the working processes of the individual organization more effective.

## CONTACT INFORMATION

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